

Dear Sir / Madam,

You may be aware of the IChE-ICHEME (UK) Students Exchange Programme, being promoted by these two professional bodies since 2007. As part of the programme, three under-graduate Student Members of IChE from across India are selected for a short trip to the UK. While ICHEME, UK takes care of the hospitality and arranges for participation in various educative activities for the selected students during the trip, the cost of the travel has to be borne by the students themselves.

IChE will soon begin the screening process for the next stint of the Exchange Programme, to take place in 2015. The exact dates for the programme will be fixed shortly. The details regarding criteria for selection are attached with the mail. We invite from you recommendations for the eligible students from the Department of Chemical Engineering at your institute.

Your recommendation should reach us within November 15 2014.

We look forward to an early response from you.

With regards,

(Dr Sudip K Das)
Honorary Secretary

Draft Standard Format for IICHe-ICHEM Student Exchange Programme

1	Name		
2	Address		
3	Phone No.		
4	Mobile No.		
5	Email		
6	Date of Birth		
7	Name of Institute & Address		
8	Present class (Year / Semester)		
9	Examination result [*]		
	Class		
	SSC/HSC		
	Semester I		
	Semester II		
	Semester III		
	Semester IV		
	Semester V		
	Semester VI		
	Semester VII		

^{*}Mention upto last examination result available

10	Dissertations written / Papers written / presented (Journal / Conference)
11	Areas of interest (Management, Safety, Environment, Production, Project, Consultancy, Design, Engineering, Research) Mention as many as applicable
12	Hobbies
13	Awards received / competitions won / special recognitions by any institute in any field (Mention activity, year and awarding institute)
14	Achievements that set apart the applicant from others
15	No. of earning members in family. Nature of their occupations
16	Readiness to bear part (travelling) of the trip expenditure
17	Readiness to undertake the trip as scheduled by IICHe-ICHEM
18	Testimony by Head of the Department (5 – 7 sentences)
19	Regional Centre to which the applicant is affiliated
20	Signature of Chairman / Honorary Secretary of the Regional Centre

- For replying to questions 10 – 15 and 18, the applicant is requested to use separate sheet of papers.